

Decisis Tips and Tricks

1. Search with ultimate confidence.

On Decisis you can use the global search bar to run a search using natural language, search operators, or by citation. Natural language searching provides a broad search result list which can then be processed through using filters and an intuitive split screen design. Searching with search operators allows you to be more specific and will bring back a targeted search result list. Lastly, if you know a specific citation for a case or statute, you can plug it in the search bar and quickly find the document.

2. Set a default landing page while browsing Decisis' library.

If you find yourself accessing the same sources repeatedly, save time by setting that source and jurisdiction as your default view. You can also select your default presearch filter while searching all legal content. This will also allow you to access sources such as such as Pennsylvania Supreme Court cases, Pennsylvania Superior Court unpublished cases, Pennsylvania Consolidated Statutes, or the Pennsylvania Rules of Professional Conduct.

3. Search within your document.

There are two main ways you can search within their document for a specific term or phrase. First, there is a search box in the top left of each document that allows the researcher to put in any term or phrase. Decisis will then highlight that term or phrase and jump straight to where it is located in the document. Second, there is a drop-down box located in the top right of each document which includes all the original search terms. For example, if you run a search for Breach of Contract from the search bar, the drop down will include the terms Breach, Contract, and Breach of Contract. You will quickly be able to see how frequently each of those terms appear in the document and be able to jump from term to term with just one click.

4. Take advantage of the Decisis hyperlinking functionality.

Any case within the database that cites another case or a statute will include a hyperlink to that other document. This is a quick and effortless way to jump from reading a case to checking a statute without having to run a new search or comb through a table of contents.

5. Leverage the help center, chat, and support hotline.

Decisis provides 7 day/week live customer support. The customer service agents, available via chat and phone call, can help with technical issues and research assistance. Decisis also provides a full help center, which includes helpful articles, FAQs, and tutorial videos. The Decisis help center can be found via the question mark in the top right corner of the home page. Decisis chat can be accessed via the chat icon in the bottom right of the homepage. Decisis customer service can be reached via phone at 1-833-DECISIS (1-833-332-4747).

For more information about Decisis, go to [Decisis.com](https://www.decisis.com) or to access Decisis go to [pabar.org](https://www.pabar.org).

PBA has partnered with Decisis, a legal research solution available for free to all PBA members, a \$1,740 annual value.

New Member Benefit Announcement

FREE for



**Members
starting in May.**

Search Designed for Efficiency & Accuracy

With Decisis, you get a streamlined legal research solution with tailored search filters to pull highly relevant results from a massive primary law database.

A Citator You Can Take to Court

Decisis uncovers the citations that can stand up to the scrutiny of the opposing counsel. If a case has any negative treatment, you can have confidence that Decisis will let you know.

Good Looks and Substance, Too

Decisis is clean and intuitive, and is loaded with what matters most: content. With Decisis, you will receive access to federal and state case law, codes, regulations, and more.



Decisis[®]

Powered by Lexis Nexis

The comprehensive and reliable legal research database you've been looking for.

Dear PBA Members,

The Pennsylvania Bar Association now offers Decisis as a free legal research member benefit. Decisis is powered by Lexis Nexis[®] and offers an expansive library which includes both state and federal cases, statutes, court rules, and more.

Decisis provides PBA members with an easy-to-use interface, a reliable citator, and 7 day a week live customer support.

While the typical annual fee for Decisis is \$1,740 annually, the PBA is pleased to offer complimentary access to Decisis as a member benefit that may be accessed through the member dashboard.

As you become more familiar with Decisis, we encourage you to check out www.decisis.com to learn more about the platform, watch videos or attend one of our live training sessions. Additional details on CLE and training will be forthcoming.

Decisis support is available at (833) 332-4747.

Sincerely,



Matt Holliday
PBA Executive Director