

# **DCBA ANNOUNCES PARTNERSHIP WITH THE CONFERENCE GROUP**



The Dauphin County Bar Association is proud to announce a partnership with the Conference Group creating a new added benefit available to all its members.

Due to their work with many affiliated organizations and firms, the Conference Group is offering their On Demand Toll-Free Reservationless Conferencing Service, now up to 300 participants, at the rate of \$0.019 cents per minute/per line. This includes Free Attendance Reports, Free Recordings, and Low International Toll Free Rates from over 94 countries, along with a Billing-Code feature that can

be activated so a case/client number can be entered for billing purposes. There are no set up fees, contracts or minimums. You only get billed for what you use. You can set up as many people, committees or departments as you need to have their own set of passcodes at no extra charge. This service also syncs with the Conference Group's Web and Video conferencing solutions that many firms are using for depositions and meetings. You will also have a personal point of contact that you can reach at any time. There will be a link in our Member Login where you can sign up and receive your conference information immediately.

Sign up instantly [here](#) for the Conference Groups On Demand Toll-Free Reservationless Conferencing Service, now up to 300 participants, at the rate of \$0.019 cents per minute/per line. This includes Free Attendance Reports, Free Recordings, and Low International Toll Free Rates from over 94 countries, along with a Billing-Code feature that can be activated so a case/client number can be entered for billing purposes. There are no set up fees, contracts or minimums. You only get billed for what you use. **Important:** Only use this link to get your firms account set up for the first time and receive your first conference call number and passcodes. Once this is done your personal representative will contact you go over any questions or to set up other users.

- Together Talk® Audio On Demand conferencing call service provides toll-free access to our conference bridge 24/7 without the need to schedule a conference in advance. On Demand is a pay-as-you-go service, allowing you to precisely control how much you're spending as your budget changes without modifying a contract or changing terms. Utilize On Demand conference calls to conduct your everyday meetings at an affordable cost.
- No Scheduling - On Demand toll-free conferencing allows you to enjoy unprecedented freedom to connect with business partners around the world. You are free to call whenever you like without having to schedule it in advance, yet you receive the same support and many of the same tools that are available for a scheduled conference call that has been arranged in advance.
- Unique Passcodes - Each Leader is assigned a toll-free number and passcode to access their conference. For your convenience, we offer unique passcodes that can be used across all of our services. So that means less passcodes to remember no matter which Conference Group audio conferencing service you are using.
- Full of Features - We offer toll-free conferencing throughout the United States and worldwide. Even our most basic toll-free On Demand call options boast a full list of features to enhance your productivity during and after the call. Control who in your group has talking privileges; mute everyone but one speaker, and more. Advanced technology makes your conference even more productive, allowing you to record, playback, review Participants, and more. This combination of features is available for all of our On Demand conferencing options.
- Free Recordings - The Leader can Start/Stop a conference recording by pressing Star Command - \*2. The recorded conference is a MP3 file that can be downloaded and/or emailed. Conference recording is a free audio conferencing feature, available on our On Demand, Operator Assisted and Operator Assisted Plus audio conferencing services.
- Need Help During Your Call? - Operator assistance is available at all times, by pressing Star Command - \*0.

## **Service Details**

- .019¢ Per Minute/Per Line for U.S. Toll-free
- Up to 300 Participants
- Attendance Reports Emailed After Call
- No Scheduling Required
- Toll-free Access\*
- 24/7 Operator Assistance and Customer Support
- Free Recordings
- Automatic Email of MP3 Recording
- Separate Leader and Participant Passcodes
- Pay-As-You-Go

- Billed on Monthly Basis
- \*For Canadian and International Toll-free additional fees may apply.

## Tools

- Audio Console
- UBlast
- Customer Dashboard
- Admin Dashboard

## Included Features

- Attendance Reports - A report detailing each conference call, including caller ID, entry and exit times, and a link to listen to a MP3 recording of the conference (if the conference is recorded by the Leader). The Attendance Report is emailed to the conference Leader following each call.
- Audio Streams (MP3) - Link to a MP3 file of your recorded conference. Audio Stream files can be downloaded or streamed via your browser. MP3 files are compatible with most browsers and media players.
- Billing Codes - When enabled, conference Leaders are prompted to enter a numeric code followed by the # key prior to gaining access to the conference. This code will appear on the invoice, enabling the Leader to track conference usage at the individual client level. Up to 20 numeric characters.
- Entry/Exit Tones - Choices are: Tone, Message, Tone & Message. Tones are audible throughout the conference by all Participants.
- Leader Hang-up - Conference will be disconnected after the last Leader disconnects to ensure that the conference does not incur additional charges for line(s) not disconnected from the conference.
- Lecture Mode Conference - This conference is most suitable for presentations and large groups. Participants in the conference are placed into a "listen only" mode and only the Leader can be heard.
- Lock Conference - When initiated by the Leader, this feature prohibits further entry of any new Participants into the conference. The Leader may lock and unlock the call via Star Command - \*7 at anytime during conference.
- Music - A serene ambiance will be provided in the conference waiting room. This prevents Participants from conferencing until the Leader has initiated the conference. It also informs Participants that they have arrived in the conference.
- Mute - Participants and Leaders can mute their individual line at any time during the conference. Mute can be toggled on and off.
- Name Record/Playback - When enabled, Name Record/Playback prompts each Participant to record their name before they enter the conference. Every time a Participant enters the conference, the recorded name is played to the entire conference.
- Recording/Playback - Leader(s) can initiate a recording anytime during the conference. Participants can playback the conference at the end of the call. All recordings can be retrieved up to 30 days from the date of the conference via audio stream MP3 link.
- Blast Dial (Optional) - Dial Lists are created by the user via the UBlast Tool. List includes the names and phone numbers of all Participants permitted to enter the conference. List may be edited up until the start of the conference.
- Transcription (Optional) - Typed transcription of the conference can be provided per request. Transcription services are usually provided within 48 hours after the conference in a Microsoft® Word document via email. Additional charges apply.

