



The Recorder's Office takes cash, checks, and credit cards. Credit card payments are being processed through Value Payment Systems (VPS). There is a 2.25% convenience fee with a minimum fee of \$2.50 per transaction to the filer. Checks should be made payable to "Recorder of Deeds". **NO CASH REFUNDS.**

*The Commissioners approved the implementation of Act 152 on 3/11/2020. Resolution 2020-23, the blighted property demolition fee, will be effective October 1, 2020, and each deed and mortgage will increase \$15.00.*

**FEE SCHEDULE – effective October 1, 2020**

*prices below include a \$15 UPI fee if required; additional parcels are \$15 each*

<b>DEED</b> .....	<b>\$98.75</b>
extra pages over 4 .....	\$2.00
extra names over 4 .....	\$.50
Statement Of Value .....	\$1.00
<b>MORTGAGE</b> .....	<b>\$98.75</b>
extra pages over 4 .....	\$2.00
extra names over 4 .....	\$.50
<b>CLEAN &amp; GREEN</b>	
*APPLICATION .....	<b>\$32.00</b>
<i>*Effective 10/16/2020</i>	
AMENDMENT .....	<b>\$32.00</b>
<b>MISCELLANEOUS INSTRUMENTS</b>	
extra pages over 4 .....	\$2.00
extra names over 4 .....	\$.50
AFFIDAVIT .....	\$32.00
AGREEMENT .....	\$32.00
AGREEMENT OF SALE .....	<b>\$72.25</b>
AMENDMENT .....	\$32.00
ASSIGNMENT .....	\$32.00
ASSIGNMENT OF MORTGAGE .....	<b>\$72.25</b>
CERTIFICATE OF COMPLETION .....	\$32.00
DECLARATION OF TRUST .....	\$32.00
DECLARATION OF ACQUISITION (Deed) .....	<b>\$98.75</b>
LEASE .....	\$32.00
LONG TERM LEASE (30 years) .....	<b>\$72.25</b>
MEMORANDUM/AGREEMENT .....	\$32.00
MEMORANDUM/LEASE .....	\$32.00
MERGER .....	\$32.00
MORTGAGE MODIFICATION .....	\$32.00
NOTICE .....	\$32.00
OPTION .....	\$32.00
ORDER .....	\$32.00
PERMITS – sewage & water .....	\$32.00
POSTPONEMENT .....	\$32.00
PROTECTIVE COVENANT .....	\$32.00

RELEASE .....	\$32.00
RELEASE OF MORTGAGE .....	<b>\$72.25</b>
each additional reference .....	\$2.00
RIGHT OF WAY .....	<b>\$72.25</b>
SATISFACTION PIECE .....	<b>\$72.25</b>
each additional reference .....	\$2.00
SUBORDINATION .....	\$32.00
TERMINATION .....	\$32.00
POWER OF ATTORNEY (GENERAL) .....	<b>\$17.00</b>
POA WITH PARCEL NUMBER .....	\$32.00
REVOCAION OF GENERAL POA .....	<b>\$17.00</b>
REVOCAION OF POA WITH PARCEL .....	\$32.00

**NOTARY PUBLIC** ..... \$30.50

**PLANS/HIGHWAY MAPS**

HIGHWAY MAPS (1 <sup>st</sup> Page) .....	\$30.50
extra pages, each .....	\$3.00
SUBDIVISION PLAN .....	\$42.00
extra pages, each .....	\$10.00
MAPS/PLANS ATTACHED TO DOCUMENTS	
each page .....	\$10.00

**OTHER ITEMS**

CERTIFICATION .....	\$1.50
COPIES, 8.5x11 per sheet .....	\$.50
COPIES, 11x17, per page .....	\$1.00
CHANGE OF NAME SEARCH .....	\$5.00

**FINANCING STATEMENTS** ..... \$115.00

**COPIES BY MAIL**

Up to 4 pages .....	\$5.00
extra pages, each .....	\$.50

*Documents or requests received by mail with incorrect payment will be returned without filing. However, any document or request received by mail with an overage of **\$10 or less**, **will** be processed or recorded without a refund of the overage.*

*Updated 09/01/2020*