



The Recorder's Office takes cash, checks, and credit cards. Credit card payments are being processed through Value Payment Systems (VPS). There is a 2.25% convenience fee with a minimum fee of \$2.50 per transaction to the filer. Checks should be made payable to "Recorder of Deeds". **NO CASH REFUNDS.**

The Commissioners approved the implementation of Act 152 on 3/11/2020. Resolution 2020-23, the blighted property demolition fee, will be effective October 1, 2020, and each deed and mortgage will increase \$15.00.

FEE SCHEDULE – effective October 1, 2020

prices below include a \$15 UPI fee if required; additional parcels are \$15 each

DEED	\$98.75
extra pages over 4	\$2.00
extra names over 4	\$.50
Statement Of Value	\$1.00
MORTGAGE	\$98.75
extra pages over 4	\$2.00
extra names over 4	\$.50
CLEAN & GREEN	
*APPLICATION	\$32.00
<i>*Effective 10/16/2020</i>	
AMENDMENT	\$32.00
MISCELLANEOUS INSTRUMENTS	
extra pages over 4	\$2.00
extra names over 4	\$.50
AFFIDAVIT	\$32.00
AGREEMENT	\$32.00
AGREEMENT OF SALE	\$72.25
AMENDMENT	\$32.00
ASSIGNMENT	\$32.00
ASSIGNMENT OF MORTGAGE	\$72.25
CERTIFICATE OF COMPLETION	\$32.00
DECLARATION OF TRUST	\$32.00
DECLARATION OF ACQUISITION (Deed)	\$98.75
LEASE	\$32.00
LONG TERM LEASE (30 years)	\$72.25
MEMORANDUM/AGREEMENT	\$32.00
MEMORANDUM/LEASE	\$32.00
MERGER	\$32.00
MORTGAGE MODIFICATION	\$32.00
NOTICE	\$32.00
OPTION	\$32.00
ORDER	\$32.00
PERMITS – sewage & water	\$32.00
POSTPONEMENT	\$32.00
PROTECTIVE COVENANT	\$32.00

RELEASE	\$32.00
RELEASE OF MORTGAGE	\$72.25
each additional reference	\$2.00
RIGHT OF WAY	\$72.25
SATISFACTION PIECE	\$72.25
each additional reference	\$2.00
SUBORDINATION	\$32.00
TERMINATION	\$32.00
POWER OF ATTORNEY (GENERAL)	\$17.00
POA WITH PARCEL NUMBER	\$32.00
REVOCAION OF GENERAL POA	\$17.00
REVOCAION OF POA WITH PARCEL	\$32.00

NOTARY PUBLIC \$30.50

PLANS/HIGHWAY MAPS

HIGHWAY MAPS (1 st Page)	\$30.50
extra pages, each	\$3.00
SUBDIVISION PLAN	\$42.00
extra pages, each	\$10.00
MAPS/PLANS ATTACHED TO DOCUMENTS	
each page	\$10.00

OTHER ITEMS

CERTIFICATION	\$1.50
COPIES, 8.5x11 per sheet	\$.50
COPIES, 11x17, per page	\$1.00
CHANGE OF NAME SEARCH	\$5.00

FINANCING STATEMENTS \$115.00

COPIES BY MAIL

Up to 4 pages	\$5.00
extra pages, each	\$.50

*Documents or requests received by mail with incorrect payment will be returned without filing. However, any document or request received by mail with an overage of \$10 or less, **will** be processed or recorded without a refund of the overage.*

Updated 09/01/2020