

As you may know, employees of the U.S. Equal Employment Opportunity Commission (EEOC) are teleworking but our agency is open for business. I am attaching a letter from our District Director, Jamie R. Williamson, that she requested you share with your members. If you would like to arrange a meeting with Ms. Williamson or our leadership team, please contact our Outreach and Education Coordinator, Mary M. Tiernan at [mary.tiernan@eoc.gov](mailto:mary.tiernan@eoc.gov) or 267-589-9787.



**U.S. EQUAL EMPLOYMENT OPPORTUNITY COMMISSION**  
**Philadelphia District Office**

801 Market Street, Suite 1300  
Philadelphia, PA 19107-3127  
Intake Information Group: (800) 669-4000  
Intake Information Group TTY: (800) 669-6820  
Philadelphia Direct Dial: (267) 589-9700  
FAX (215) 440-2606, 2632, 2848 & 2604  
Website: [www.eoc.gov](http://www.eoc.gov)

May 12, 2020

Dauphin County Bar Association  
213 North Front Street  
Harrisburg, PA 17101

To Whom it May Concern:

We are writing to let you know that the Philadelphia District Office of the U.S. Equal Employment Opportunity Commission is continuing to enforce the nation's employment non-discrimination laws while ensuring that all of our activities are consistent with public health guidelines. While this means that our physical offices are closed to the public, the Commission remains open for taking and investigating charges of discrimination. In the event your members require assistance, they may contact the office by telephone or email.

For attorneys wishing to file charges on behalf of their clients, you may send it by email to [philatty@eoc.gov](mailto:philatty@eoc.gov). EEOC's Public Portal remains open as well and may be accessed at [www.eoc.gov](http://www.eoc.gov). Notices of Appearance, Position Statements, Requests for Extensions of Time, Requests for a Notice of Right to Sue, Agreements to Mediate, etc. should be uploaded onto the EEOC Public Portal. If you need to contact an intake supervisor, please contact Dilip Gokhale at [dilip.gokhale@eoc.gov](mailto:dilip.gokhale@eoc.gov) or (267) 589-9721.

You may make Freedom of Information requests on behalf of your client via email at [philfoia@eoc.gov](mailto:philfoia@eoc.gov) or through our dedicated FOIA Portal at [www.eoc.gov](http://www.eoc.gov). The EEOC is also encouraging federal employees in the federal sector EEO process to file requests for [hearings](#) and [appeals](#) electronically through the EEOC Public Portal.

In addition, we have successfully moved both mediation, and training & education, to virtual platforms.

Individuals who are Deaf and Hard of Hearing can reach the EEOC by videophone at

1-844-234-5122. If you have a disability which prevents you from accessing the Public Portal or you otherwise have difficulty with accessing the portal, please call 1-800-669-4000. For any Public Portal technical issues, please contact the EEOC Tech Support and provide your contact information, as well as Charging Party's, and the relevant Charge number by email at [digitalsupport@eoc.gov](mailto:digitalsupport@eoc.gov), or by telephone at 1-800-569-7118.

The EEOC established a webpage to consolidate relevant coronavirus and COVID-19 information and to answer questions from the public about the EEO laws and COVID-19. <https://www.eoc.gov/coronavirus/>.

We would appreciate if you would share this information with your members. If you have any questions, please do not hesitate to contact us.

Sincerely,

A handwritten signature in blue ink that reads "Jamie R. Williamson". The signature is written in a cursive style with a horizontal line at the end.

Jamie R. Williamson  
District Director